

## Member Development Group

*At a meeting of the Member Development Group held on 25th March 2014  
at the Municipal Building, Kingsway, Widnes*

**Present:** Councillors J. Stockton (Chairman), J. Bradshaw, B. Gilligan, P. Wallace, M. Wharton and G. Zygadlo.

**Officers:** M Carruthers, K Mackenzie and A Miller.

**Apologies for absence:** Councillors C Plumpton Walsh, N Plumpton Walsh, Ratcliffe, Wainwright and Wright.

**Officers:** S. Connor

<b>MDG20</b>	<b>NOTES OF THE LAST MEETING</b>	
	The notes of the last meeting held on 10 December 2013 were approved as a correct record.	
<b>MDG21</b>	<b>REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS</b>	
	<p>LOD2 – Number of Members with a Member Action Plan (MAP.)</p> <p>The Number of Members with a MAP to date since April 2013 remained unchanged at 54 of 56.</p>	
	<p>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</p> <p>Since April 2013, 93% of Members had attended at least one organised training event. The target was 100% for the year.</p>	
<b>MDG22</b>	<b>LEARNING AND DEVELOPMENT UPDATE</b>	
	<p><b>Wednesday 29 January 2014</b> – Councillor John Stockton and Kathryn had attended a meeting of South Lakeland DC Member Development Group, where they were asked to explain the system of Mentoring that operated in Halton for newly elected Members. The Development Group in South Lakeland did not offer Mentoring, and after hearing details of the scheme used in Halton, decided that they would also offer this to their newly elected Members.</p> <p><b>Wednesday 5 February 2014</b> – The Halton Annual Member Training Awards were held prior to Council. A representative from the Institute of Leadership and Management was present to join the Mayor of Halton in presenting some Members present with their ILM Awards.</p> <p><b>13 March 2014</b> – The annual Mentoring Training workshop had been held for all Members wishing to be considered as new Member Mentors, following the local election on 22 May.</p> <p><b>20 March 2014</b> – Stephen Baker had presented a workshop on Local Government Finance, to which all Members were invited to attend.</p> <p><b>3 April 2014</b> – Councillor John Stockton and Kathryn would attend a</p>	

	<p>regional meeting to discuss Member Development, to be held at Preston Council.</p> <p><b>28 and 29 May 2014</b> – An Induction for all newly elected Members to Halton would be held in the Mersey Room, Municipal Building.</p> <p><b>MAP's</b> – following the local election, Kathryn would contact Members who were due MAP's with Christine and Mark.</p> <p><b>New Programme for 2014-15</b> A new Programme would be advertised to include workshops from modules 1-4 of the Programme.</p> <p>A Code of Conduct Workshop had been arranged to be held prior to the Council meeting on Wednesday 16 July 2014 at 5.45pm in the Council Chamber.</p> <p>Equality &amp; Diversity, and Personal Safety workshops would also be arranged for September, with other events to be held throughout the year and into 2015.</p>	<p>KM/ JS</p> <p>KM</p> <p>KM</p> <p>KM/ MR</p>
<b>MDG23</b>	<b>MEMBERS' VIRTUAL DESKTOP UPDATE</b>	
	<p>Alan Miller informed the Group that both the Leader and Deputy Leader of the Council had successfully used the new system. This would now be brought to a larger number of users. Alan raised the issue of opening embedded documents, and the problems that arose when they would not open. He felt that this would be solved when the new system was in place.</p> <p>Alan stated that once new kit was available to use in the Members' Rooms, he would arrange some "drop in" training sessions.</p>	AM
<b>MDG 24</b>	<b>ANY OTHER BUSINESS</b>	
	<p>A Member asked if there was a way of adding the rota of meetings to Members lpad calendars. Alan Miller would see if this could be done.</p> <p>Members of the Group asked that any newly elected Members be shown how to use the Intranet pages, and also be shown how to access minutes and agendas on-line. Alan confirmed that he would be delivering an induction session on all of the areas Members had suggested.</p>	<p>AM</p> <p>AM</p>
<b>MDG 25</b>	<b>DATE OF THE NEXT MEETING</b>	
	<p><b>RESOLVED:</b> The next meeting be held at 4.30pm in the Willow Room, 1st Floor, Municipal Building on a date to be arranged with the Chairman of the Group. The Group will meet quarterly.</p>	KM /JS
	The meeting closed at 5.10pm	